

## CONSTRUCT CONCRETE WALKWAY CONNECTING NAVAJO ZOO TO MUSEUM

### REQUEST FOR PROPOSALS

From: The Navajo Nation Zoo  
Department of Fish and Wildlife  
P. O. Box 1329

Window Rock, AZ 86515

Contact: BRENNON KEE, Acting Zoo Curator, 928-871-6573, bkee@navajozoo.org

**\*\*PRE-PROPOSAL SITE VISIT: JANUARY 21, 2026**

**\*\*PROPOSALS DUE: FEBRUARY 5, 2026**

Tse Bonito Park was developed beginning in the 1960s and -70s and continues today. The Park is located in Window Rock Arizona and is the home to the Navajo Nation offices of Parks and Recreation Department, Museum, Library and the Navajo Nation Zoo. The park serves as daily-use offices for each of these four Navajo Nation offices, but also allows for visitors to enter and view the public features of the Museum and Zoo. The Zoo and Museum receive over 50,000 visitors annually, and many visitors enter both facilities when touring Window Rock. Both facilities also receive heavy annual visitation by school field trips, most of which come in April and May. Most of the roads and parking lots were recently resurfaced with asphalt providing suitable parking; and concrete walkways are mostly throughout the area for visitors' convenience. However, one feature is missing that will provide major convenience for visitors to the Museum and Zoo; that is a **CONCRETE WALKWAY CONNECTING THE TWO FACILITIES**. Additionally, the Zoo facility is looking to renovate the **CONCRETE SIDEWALK AT THE ZOO'S VISITOR ENTRANCE GATE**.

This RFP is seeking a qualified contractor to complete the two concrete projects at the Zoo/Museum in Window Rock Arizona. Overall, this project includes the following aspects:

1. Construct a concrete walkway connecting the Navajo Nation Museum sidewalk with the Navajo Zoo Visitor Parking Lot per the alignment described in this R.F.P.; and
2. Replace existing concrete at the Zoo Visitor Entrance as described in this R.F.P.

**DEADLINE TO SUBMIT PROPOSAL AND COST ESTIMATE IS FEBRUARY 5, 2026 at 5PM. Submit proposal and sealed cost estimate either in-person at the Navajo Nation Zoo, or via U.S. Mail to:**

Brennon Kee, Zoo Curator  
Navajo Nation Zoo  
P.O. Box 1329  
Window Rock, AZ 86515

## **1. CONSTRUCT CONCRETE SIDEWALK CONNECTING MUSEUM SIDEWALK AND ZOO PARKING LOT**

The Navajo Zoo and Museum are located near one another in Window Rock Arizona, allowing for visitors to conveniently tour both facilities. However, the shortest route for visitors between the two facilities is a dirt/sand field prone to becoming muddy during winter snow and summer rainy periods. The selected contractor will be responsible to construct a concrete sidewalk that will provide a safe, convenient walkway for visitors to travel between the Zoo and Museum. The Contractor will be responsible for all aspects of constructing this Sidewalk. The sidewalk alignment to connect to two facilities is shown in yellow in Fig.1.

### **SCOPE OF WORK FOR CONCRETE SIDEWALK**

The selected contractor shall provide materials, equipment, and labor to complete the following services to fulfill this portion of the contract:

- Define and layout final alignment of sidewalk in conjunction with officials from the Navajo Nation Zoo, Museum and Parks & Recreation Department.
- Provide necessary preparation earthwork (dirt removal or fill as needed, and compaction to industry standards) to provide a level, compacted sub-surface suitable for concrete overlayment.
- Build concrete form using 2"x6" framing to provide for a final concrete sidewalk that measures 5 feet wide and 5.5 inches deep; overall length of sidewalk is approximately 235 feet. One layer of wire mesh (4 or 6 gauge welded-galvanized cattle/hog panel with 4" grid) shall be installed throughout the length of the sidewalk to provide protection from cracking.
- Prior to pouring concrete, the form will be inspected and approved by officials from the Navajo Nation Zoo, Museum and/or Parks & Recreation Department. The top of the concrete sidewalk shall be approximately 2 inch above the existing dirt grade.
- Pour concrete walkway using concrete mixture of at least 3,500 psi to provide better resistance to cracking due to wear and tear, and annual freeze/thaw cycles.
- The contractor will finish the concrete to industry standards including installing expansion and/or control joints as necessary, providing a finished broom-textured surface, then completed with a suitable concrete sealant post-curing.

## **2. REPLACE EXISTING CONCRETE AT THE ZOO VISITOR ENTRANCE**

The Navajo Zoo staff contracted a firm to replace the entire exterior fence in 2024, and had a new front entrance gate installed then. The existing concrete sidewalks around the new entry gate now need to be redone to create better continuous concrete walkways and entrance aesthetics. For this portion of the contract, the selected contractor will remove approximately 465 square feet of existing concrete sidewalk, and replace it with new concrete. Actual dimensions of new slabs will be 18 feet x 12 feet outside of the Zoo entrance gate, and 19 feet x 13 feet inside the gate. The contractor will be responsible for all aspects of removing the existing concrete and installing new concrete. This area is not shown on the attached map, but the project sponsor will be able to answer any questions; and specifics will be shown at the Site Visit.

### **SCOPE OF WORK FOR ZOO ENTRANCE SIDEWALK**

The selected contractor shall provide materials, equipment, and labor to complete the following services to fulfill this portion of the contract:

- Define existing concrete to be removed, and final alignment of new sidewalk in conjunction with the Manager of the Navajo Nation Zoo.
- Remove and discard existing concrete, as defined above, without sacrificing the integrity of the Zoo's outer perimeter fence.
- Provide necessary preparation earthwork (dirt removal or fill as needed, and compaction to industry standards) to provide a level, compacted sub-surface suitable for concrete overlay.
- Build concrete form using 2"x4" framing, as needed, to provide for a final concrete sidewalk. One layer of wire mesh (4 or 6 gauge welded-galvanized cattle/hog panel with 4" grid) shall be installed throughout the length & width of the sidewalk to provide protection from cracking.
- Prior to pouring concrete, the form will be inspected and approved by officials from the Navajo Nation Zoo. The top of the concrete sidewalk shall match the existing grade.
- Pour concrete walkway using concrete mixture of at least 3,500 psi to provide better resistance to cracking due to wear and tear, and annual freeze/thaw cycles.
- The contractor will finish the concrete to industry standards including installing expansion and/or control joints as necessary, and providing a finished broom-textured surface; then completed with a suitable concrete sealant post-curing.

### 3. IMPORTANT CONSIDERATIONS FOR BIDDING FIRMS

- The Offeror must be able to demonstrate ability to successfully plan and execute concrete projects with competency; all concrete must comply with industry standards for product, psi, and application; and offerors must provide list of at least two recently-completed concrete projects with a contact reference for each;
- Offeror must be able to meet all Navajo Nation requirements to enter a contract and to complete this project prior to summer 2026. **The selected firm will need to be in good standing with the Navajo Nation. They will need to provide Business Registration Certificates, Contractor's License, NBOA Priority Certificate (if applicable), proof of sufficient insurance, Non-Collusion, Debarment & Suspension affidavits, and certificate of Good Standing with Navajo Nation Business Regulatory.**
- Per Navajo Nation Procurement Regulations, a bid security bond of at least ten percent (10%) shall be required if this construction contract is estimated to be greater than \$50,000. In addition, if this construction contract is greater than \$50,000, a performance bond and payment bond will be needed by the selected firm upon the execution of the contract. Please refer to the Procurement Regulations for further details.

Selection of contractor will be per best experience and lowest proposed bid amount, and following Navajo-Preference and Procurement policies set forth by the Navajo Nation; firms must be able to be bonded if bid/contract amount is greater than \$50,000. Firms submitting proposals shall visibly mark "Proprietary" on each part of their proposal which they consider to be proprietary information and shall submit the proposed Cost Schedule in separate sealed envelope. Firms should clearly mark on the outside of proposal package their priority status under the Navajo Nation Business Opportunity Act. **Bids are due no later than February 5, 2026 at 5pm at the Navajo Zoo office or PO Box 1329, Window Rock AZ 86515.**

Please note: the Navajo Nation is not bound to enter a contract under the RFP and may issue a subsequent RFP for the same services; and the Navajo Nation is a sovereign government and all contracts entered into as a result for the RFP shall comply with the Navajo Nation law, rules and regulations, including the Navajo Preference in Employment Act, and applicable federal law, rules and regulations.

**For proper estimation of construction costs, the Navajo Zoo Program will provide a site visit on January 21, 2026 at 10am, prior to deadline of proposals. Pre-proposal site visit is not mandatory for**

**submission of proposals, but is highly recommended. Contact Brennon Kee, Acting Zoo Curator at 928-871-6573, or [bkee@navajozoo.org](mailto:bkee@navajozoo.org) for any other questions prior to proposal submission.**

Proposals will be opened during the week of February 9th, 2026 at the Navajo Nation Zoo; the opening of proposals shall not be public.

#### **PROPOSAL FORMAT**

Proposals should be succinct and provide a detailed description of services to be provided, with an additional 1-2 pages for cost estimate to provide these services. Within the proposal, provide proof of qualifications, capabilities and any other credentials necessary to successfully plan and execute concrete projects, and provide list of at least two recent projects with a contact reference for each. In addition to these three pages, offerors should provide a copy of their Certificate of Insurance that is sufficient for work on the Navajo Nation, and proof of certification if a Navajo or Indian-owned business in compliance with the Navajo Business Opportunity Act.

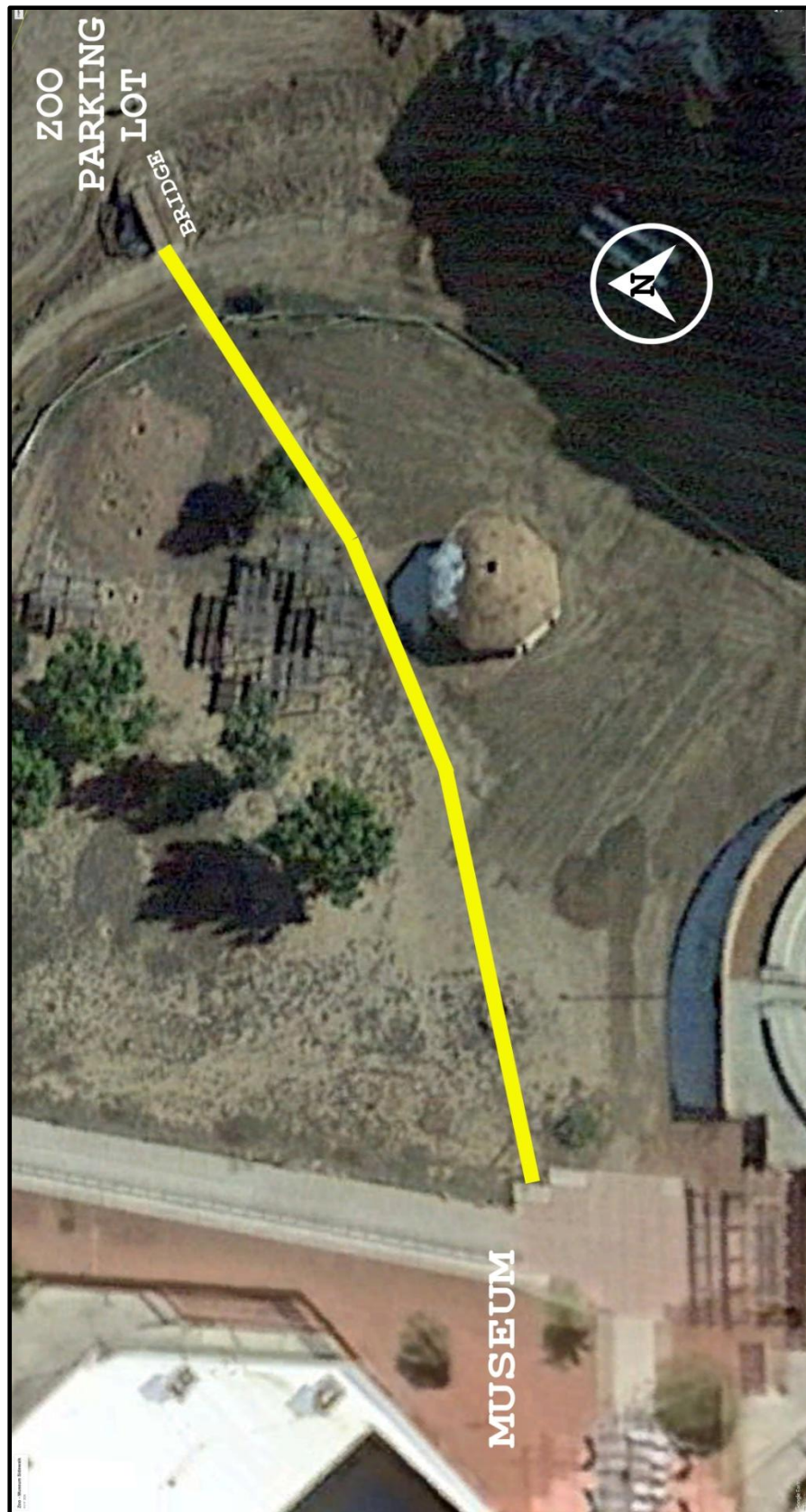


Fig.1 Alignment of Proposed Sidewalk between Navajo Zoo and Museum.

**NAVAJO NATION CERTIFICATION**  
**Regarding Debarment, Suspension, and Contracting Eligibility**

\_\_\_\_\_  
Consultant/Project Name

\_\_\_\_\_  
Work Location

1. Applicant acknowledges, in accordance with the Navajo Nation Procurement Act, 12 N.N.C. §§ 301-80, to the best of its knowledge, Applicant, in either its present form or in any other identifiable capacity, that it has not:
  - a. been convicted in any jurisdiction for the commission of a criminal offense incident to obtaining, or attempting to obtain, a public or private contract or subcontract, or in the performance of such Contract or subcontract;
  - b. been convicted in any jurisdiction for embezzlement, theft, forgery, bribery, falsification or destruction of records, receiving stolen property, or any other offense indicating a lack of business integrity or business honesty which currently, seriously, and directly affects responsibility as a Navajo Nation Contractor;
  - c. been convicted in any jurisdiction under any antitrust statute arising out of the submission of offers;
  - d. violated contract provisions, such as having:
    - i. deliberately failed, without good cause, to perform in accordance with the purchase description or within the time limit provided in the contract; or
    - ii. a record of failure to perform, or of unsatisfactory performance, with the terms of one or more contracts; or
  - e. been determined to be ineligible to conduct business with the Navajo Nation under the Navajo Business Opportunity Act, 12 N.N.C. §§ 201-380;
  - f. submitted bad offers where such offers are lower than the expected price, or overstate the Applicant's qualifications; and
  - g. engaged in any other cause so serious and compelling as to affect Applicant's responsibility as a Navajo Nation Contractor, including debarment or suspension by another government.
2. Applicant certifies that the individual named below is authorized to represent Applicant for purposes of the declarations in this certification, and that all such declarations are made on behalf of Applicant and all of its owners, partners, officers, members, employees, officials, agents, or parties-in-interest;
3. Applicant acknowledges that, if the Navajo Nation determines this executed Certification is untrue or not wholly accurate, the Navajo Nation shall have grounds terminate the contract award or contract and pursue other legal remedies, at the Navajo Nation's discretion.
4. Applicant certifies that, to the best of its knowledge, it is eligible to do business with the Navajo Nation, in its present form or in any other identifiable capacity, pursuant to 12 N.N.C. §§ 1501-16 and 5 N.N.C. §§ 201-380.
5. Applicant acknowledges that per 12 N.N.C. § 1505, it will not be eligible to contract with the Navajo Nation if deemed ineligible by the appropriate department or entity of the Navajo Nation which receives the Applicant's request for consideration for a business opportunity.

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Printed name individual signing on Applicant's behalf

\_\_\_\_\_  
Applicant Address

\_\_\_\_\_  
Title of individual signing on Applicant's behalf

\_\_\_\_\_  
Applicant Address

\_\_\_\_\_  
Signature of individual signing on Applicant's behalf

\_\_\_\_\_  
Applicant Address

\_\_\_\_\_  
Date

**NAVAJO NATION CERTIFICATION**  
**Regarding Non-Collusion**

\_\_\_\_\_  
Consultant/Project Name

\_\_\_\_\_  
Work Location

In accordance with Navajo Nation Procurement Act, 12 N.N.C. §§ 301-80, Applicant, in either its present form or in any other identifiable capacity, certifies and acknowledges the following:

1. Applicant is submitting an offer that is genuine and not collusive or a sham to the Navajo Nation for the above-named Project;
2. Applicant is fully informed regarding the preparation and required content of its offer, including all pertinent circumstances governing submission of its offer to the Navajo Nation;
3. Applicant has in no way colluded, conspired; connived; or agreed, directly or indirectly, with any other entity, offeror, or person regarding the proposed contract for the Project, to:
  - a. submit a sham offer to the Navajo Nation, or
  - b. refrain from submitting an offer to the Navajo Nation;
4. Applicant has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any other entity, offeror, or person, to:
  - a. fix any price or fee relating to its offer or of any other entity, offeror, or person, or
  - b. fix any price, overhead, profit, reimbursement, or cost element of its offer, or that of any entity, offeror, or person;
5. Applicant has not, through any collusion, conspiracy, connivance, or unlawful written or oral agreement, secured any advantage against the Navajo Nation or against any other entity, offeror, or person interested in the proposed contract for the Project;
6. that the individual named below is authorized to represent Applicant for purposes of the declarations in this certification, and that all such declarations are made on behalf of Applicant and all of its owners, partners, officers, members, employees, officials, agents, or parties-in-interest;
7. all statements set forth herein, and in its offer submitted to the Navajo Nation, are true; and
8. that, if the Navajo Nation determines this executed Certification is untrue or not wholly accurate, the Navajo Nation shall have grounds terminate the contract award or contract and pursue other legal remedies, at the Navajo Nation's discretion.

\_\_\_\_\_  
Applicant Name

\_\_\_\_\_  
Printed name individual signing on Applicant's behalf

\_\_\_\_\_  
Applicant Address

\_\_\_\_\_  
Title of individual signing on Applicant's behalf

\_\_\_\_\_  
Applicant Address

\_\_\_\_\_  
Signature of individual signing on Applicant's behalf

\_\_\_\_\_  
Applicant Address

\_\_\_\_\_  
Date



**Request for Taxpayer  
Identification Number and Certification**

Go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9) for instructions and the latest information.

**Give form to the  
requester. Do not  
send to the IRS.**

**Before you begin.** For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	<b>1</b> Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)	
	<b>2</b> Business name/disregarded entity name, if different from above.	
	<b>3a</b> Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only <b>one</b> of the following seven boxes.  <input type="checkbox"/> Individual/sole proprietor <input type="checkbox"/> C corporation <input type="checkbox"/> S corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . . <b>Note:</b> Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) _____	<b>4</b> Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):  Exempt payee code (if any) _____  Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____  (Applies to accounts maintained outside the United States.)
	<b>3b</b> If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . <input type="checkbox"/>	
	<b>5</b> Address (number, street, and apt. or suite no.). See instructions.	Requester's name and address (optional)
	<b>6</b> City, state, and ZIP code	
	<b>7</b> List account number(s) here (optional)	

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

**Note:** If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

<b>Social security number</b>											
				-				-			
<b>or</b>											
<b>Employer identification number</b>											
					-						

**Part II Certification**

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

<b>Sign Here</b>	Signature of U.S. person	Date
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**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.

**Future developments.** For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to [www.irs.gov/FormW9](http://www.irs.gov/FormW9).

**What's New**

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they